

DEB NOTICE 030106 – 2nd NOTICE - Replacement of Defective Sprinkler Heads
Effective 03/01/06

JOINT MEMORANDUM from **DEB and DHCD/SFMO**

REF: DEB NOTICE 120805 – Replacement of Defective Sprinkler Heads (See Attachment)

Many State Agencies responded to the Survey included with the DEB NOTICE 120805. Most of the respondents that have defective sprinkler heads that are covered by the Recall Program have submitted the registration information to BCOM for mailing to Central Sprinkler Co. One part of the required registration information is the Proof of Claim Form – DGS-30-363. Completion of this form should have previously been finished by all Agencies - as was required by the Governor of Virginia Executive Order #80 (2001). See DEB NOTICE 120805 for instructions for this and all other registration information requirements.

Those Agencies that have not yet returned the **Sprinkler Recall Program Status** form that was included in the DEB Notice 120805 are **STRONGLY ENCOURAGED** to do so. If defective sprinkler heads that are covered by the free replacement program are found, registration information should be submitted to BCOM as soon as possible. **The State Fire Marshal's Office (SFMO) will require replacement of the defective sprinkler heads when found. Notice of Violation citations will be issued by the SFMO.** However, the SFMO will allow time for the Agency to register a claim with Central Sprinkler Co. After the claim is registered, Central will coordinate with the Agency to schedule the free replacement of the defective sprinkler heads.

State Agencies that fail to take part in the Central replacement program before it is discontinued will eventually be required to replace the sprinkler heads at their own cost. **It is essential for Agencies to understand that this is a significant life safety issue that can be corrected at minimal costs to the Agencies if they participate in the program.**

There are 3 required items for complete registration with Central Sprinkler Co. Instructions and copies of forms are available at website: <http://deb.dgs.virginia.gov/BRPM/SprinklerSystem/>

1. Proof of Claim Form - DGS-30-363
2. Close-up photographs of in-place sprinkler heads for confirmation of qualifying heads
3. Waiver Form - Central Sprinkler Co. form

Hard copies of all registration information items must be forwarded to DEB/BCOM for processing and mailing to Central Sprinkler Company. Please send the registration information to the following address:

DEB/BCOM
202 N. Ninth Street, 3rd Floor
Richmond, VA 23219

ATTN: Sprinkler Recall

Please send the registration information to DEB/BCOM by March 31, 2006 to allow time for DEB and Central Sprinkler Co. to confirm that complete and accurate information has been submitted.

If there are questions about qualifying types of sprinkler heads and explanations of required info on the forms, Central Sprinkler Co. offers two sources of info:

Telephone Call Center: 866-505-8553

Website: WWW.SprinklerRecall.com

The SFMO website also has a list of applicable replacement sprinkler heads, a list of regional offices and other sprinkler replacement information at

[WWW.dhcd.virginia.gov/state fire marshal/default.htm](http://WWW.dhcd.virginia.gov/state%20fire%20marshal/default.htm).

Questions may also be directed to:

At the SFMO: Ron Reynolds, or Ed Altizer, at 804-371-7170.

E-mail: ron.reynolds@dhcd.virginia.gov. or ed.altizer@dhcd.virginia.gov.

At DEB/BCOM: Carl Smith of BCOM at 804-371-7550.

E-mail: carl.smith@dgs.virginia.gov